

## Notice of Special Urgency

**Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**  
**Agreement of Scrutiny Board Chair under Regulation 11**

Under these Regulations the Council is required to give 28 days notice of a key decision. If the Council is not able to give the required notice it must obtain the agreement of the Chair of the Scrutiny Board, and publish a copy of that notice (Regulation 11). Set out below is a notice given in line with these requirements.

<b>Subject:</b>	Print and Outgoing Mail Strategy
<b>Decision Maker:</b>	Cabinet (Resources) Panel
<b>Contact Officer:</b>	Andy Hoare, Head of Services - ICT andrew.hoare@wolverhampton.gov.uk

<b>Notice Published:</b>	Tuesday, 21 March 2017
<b>Decision Date:</b>	Tuesday, 28 March 2017
<b>Urgent?</b>	Yes
<b>Reason for Urgency:</b>	<ul style="list-style-type: none"> <li>• Combined savings in the region of £375,000 per annum can be realised following changes in the provision of the outgoing mail service and the introduction of modern and efficient large volume print devices</li> <li>• Per copy print rates from existing print device suppliers are significantly higher than those that can now be secured by the Council</li> <li>• Replacement parts for the existing large volume print devices are becoming more difficult to obtain, increasing the risk of complete device failure</li> <li>• Employee consultation on the proposed changes have completed and the expectation is to progress subject to Cabinet (Resources) Panel agreement</li> <li>• The report supports two Procurement reports to Cabinet (Resources) Panel, a new contract award for External Mail Services and delegated authority to award a contract for Print Machines.</li> </ul>